Jesse Gray Primary School
Headteacher Mr C Belton
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Job Title: Level 3 Teaching Assistant
Location: Jesse Gray Primary School, West Bridgford, Nottingham
Contract Type: Full-time 32.5 hours Permanent
Salary: Grade 3 Pt 5-7 - £26,427-£27,274
Reporting to: Headteacher / Class Teacher / SENCO

About Jesse Gray Primary School

At Jesse Gray Primary School, we take pride in fostering an inclusive, supportive, and ambitious learning environment where every child is encouraged to achieve their full potential. As a recognised Dyslexia Friendly School, we are dedicated to using tailored teaching strategies, visual supports, and high-quality interventions to remove barriers to learning and nurture pupil independence.

Role Overview

We are looking for a dedicated, proactive, and highly qualified **Level 3 Teaching Assistant** to join our hard-working team.
In this role, you will work closely with class teachers to deliver targeted support across Key Stage 1 and/or Key Stage 2 with children on a 1-1 basis. You may lead small-group interventions, support pupils with Special Educational Needs and Disabilities (SEND)—including those with Education, Health and Care Plans (EHCPs)—and assist with whole-class learning to ensure every child thrives academically, socially, and emotionally.

Key Responsibilities & Duties

- **Learning & Intervention Support:**
  - Deliver targeted 1:1 and small-group academic interventions (including Phonics, Accelerated Reader, Numbots/TTRS, and standard numeracy/literacy programs).
  - Use adapted task planners, visual timetables, sentence stems, and concrete manipulatives (e.g., Numicon) to scaffold learning.
  - Assist pupils in developing independence, task stamina, and confidence in the classroom.
- **SEND & Inclusion:**
  - Implement strategies detailed in Individual Learning Plans and EHCPs.
  - Support children with speech, language, and communication needs (SLCN), incorporating recommendations from Speech & Language Therapists (SALT) and Occupational Therapists (OT).
  - Support pupils with physical/mobility needs, assisting with specialized equipment where required.
  - Utilize the Zones of Regulation framework to support emotional self-regulation and positive behavior.

- **Teacher & Classroom Assistance:**
  - Collaborate with class teachers to prepare learning materials, visual aids, and adapted resources.
  - Provide feedback to teachers on pupil progress, engagement, and areas needing further support.
  - Assist in managing classroom routines, promoting a safe, respectful, and well-organised learning environment.
- **Whole School Community:**
  - Supervise pupils during break times and lunchtimes when required.
  - Uphold school policies regarding Safeguarding, Child Protection, Equality, and Health & Safety at all times.

Person Specification

Qualifications & Training:

- **Required:** NVQ Level 3 for Teaching Assistants (or equivalent recognized qualification in childcare/education).
- **Required:** GCSE Grade C/4 or above (or equivalent) in English and Mathematics.
- **Desirable:** Specialized training in SEND, Dyslexia support, Phonics schemes, or Paediatric First Aid.

Knowledge & Experience:

- Experience working as a Teaching Assistant in a primary school setting.
- Knowledge of the Key Stage 1 / Key Stage 2 National Curriculum and Early Years Foundation Stage (EYFS) principles.
- Experience working with children with SEND, physical adaptations, or communication tools (e.g., AAC, visual supports).
- Understanding of positive behaviour management techniques and emotional regulation strategies.

Personal Attributes:

- High levels of empathy, patience, and enthusiasm for working with children.
- Excellent verbal and written communication skills to liaise effectively with staff, specialists, and parents.
- Strong organizational skills and the ability to adapt flexibly to changing classroom demands.
- A commitment to continuous professional development and working as part of a collaborative school team.

What We Offer

- A welcoming, supportive, and enthusiastic school community.
- Friendly, engaged pupils who love to learn.
- Access to continuous professional development (CPD) and SEND training.
- A collaborative staff team committed to child well-being and excellence.
- Recent successful Ofsted inspection.

How to Apply

Application packs are available on our School Website: www.jessegray.notts.sch.uk or by emailing our school office. For further details or to arrange an informal visit to the school, please email office@jessegray.notts.sch.uk or phone on 0115 9748002

Closing date for applications – Tuesday 24 November 2026 at 9.00am
Short Listing – Tuesday 24 November 2026
Interviews – Friday 27 November 2026

Jesse Gray Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An enhanced DBS check and satisfactory references are required for this post.